

Postage Under control



Reserve Account

Track, manage and consolidate postage.

Postage is a significant expense. When your business relies on one or more postage meters, permits, mail houses or business reply accounts, funding and managing this expense can be complex.

Take control. Now you can administer all your postage through a single account. Customized reports provide line-item details and roll-up summaries—putting an entire organization's postage at your fingertips.

Manage all your postage in one place, automatically.

Allocate funds and monitor each account right from your desktop. You can track balances and expenses for each meter, permit and mail house—whether you mail from one site or hundreds.

Gain the visibility needed to run your business.

A dynamic, online system consolidates your postage accounts into one, easy-to-read report. You can view, sort and download every detail going back a full 18 months.

Earn free postage.

Deposit funds into an FDIC-insured account by check, wire transfer or ACH. In between mailings, you'll earn interest in the form of free postage, which adds to your savings.

Ensure mail goes out on time, every time.

With our Scheduled Pay option, you can control when and how your account is funded. Safeguards, including overdraft protection, mean you'll never run low on postage.

Learn more at
www.pb.com/reserveaccount

Confidence

With nearly \$1 billion in assets, the Pitney Bowes Bank offers secure, FDIC-insured accounts designed specifically to support businesses and their postage needs. You can administer postage for your entire company in one place, controlling how, when and where your funds are used.

Insight

Reconcile costs and validate every expense down to the cost center or chargeback code. You can sort data by department, permit, meter or program and produce comprehensive reports with a single click. Capture trends, pinpoint opportunities and identify ways to save time and money.

Savings

You can consolidate postage payments in a single check, wire transfer or ACH to reduce administrative costs and hassles. In between mailings, funds on deposit will earn interest in the form of free postage, which is automatically credited to your account.

View your company's entire postage in one place, automatically.

Put it all together. You can view, sort and download every detail, for every mailing, across your entire organization.

- Metered postage
- Permit mail
- Mail house postage
- Presorted mail

Our secure website makes it easy to print reports and track expenses over the prior 18 months.

See at least 18 months of postage related transactions for any account

View your deposit balances and meter quantity for each postage account

Create custom reports to fit your needs with just a few clicks

Export info into excel, CSV or formatted PDF reports – use any format you're used to!

Date	Account	Description	Reference	Meter/Permit	Postage on Date	Reverse Amount	Total Amount
3/31/09	12345678	Free Postage Payment				\$845.56	\$845.56
3/18/09	12345678	Refill	West Division	2522111	\$ 3.241	-\$20,000.00	-\$20,000.00
3/12/09	12345678	Remittance Check	0000712			\$500,000.00	\$500,000.00
3/5/09	12345678	Permit: Mailing Job #25	Oakland, CA: 3,129 pieces	PI-123		-\$6,794.42	-\$6,794.42
		Mailing Job #25					
2/28/09	12345678	Free Postage Payment				\$756.32	\$756.32
2/28/09	12345678	Refill	West Division	2522111	\$ 521.235	-\$20,000.00	-\$20,000.00
2/26/09	12345678	Permit: Mailing Job #24	Oakland, CA: 287 pieces	PI-123		-\$5,436.33	-\$5,436.33
2/13/09	23456789	Pymt: PSI Presort Mail Services	Postage for 1/18 - 1/24			-\$100,668.84	-\$100,668.84
2/13/09	23456789	Permit: Mailing Job #23	Oakland, CA: 174 pieces	PI-123		-\$1,264.35	-\$1,264.35
2/12/09	23456789	Pymt: PSI Presort Mail Services	Postage for 1/11 - 1/17			-\$95,774.79	-\$95,774.79
2/1/09	23456789	Refill: NEOPOST	00010235			-\$50,000.00	-\$50,000.00
1/31/09	12345678	Free Postage Payment				\$802.56	\$802.56
1/12/09	12345678	Refill	West Division	2522111	\$ 0.400	-\$20,000.00	-\$20,000.00
1/6/09	23456789	Refill: HASLER	00010235			-\$50,000.00	-\$50,000.00
1/5/09	23456789	Refill	West Division	2522111	\$ 10,233.456	-\$20,000.00	-\$20,000.00
1/5/09	23456789	Refill	East Division	8741234	\$ 980.421	-\$20,000.00	-\$20,000.00

Customize detail to meet your postage expense reporting needs

Automatically track pieces mailed by meter name (location name, cost center, chargeback code, etc.)

Easily determine postage per piece for your permit mail

See postage in every meter in your organization, wherever the meter is located



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